



LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK
Official Canvass Manual Tally Operations
Post-Election Tally Audit Summary
(April 21, 2009 – Arcadia Unified School District Board Of Education Election)

Manual Tally Operations commenced **Wednesday, April 22, 2009**, and ended **Wednesday, April 22, 2009**.

Hours Conducted:

Wednesday	Thursday and Friday	Saturday, Sunday and Holidays
10:00 am thru 5:00 pm	Not applicable	Not applicable

Tally Type	Public Notices:	Precinct Selections:	Number Precincts Selected
Initial Random Selection	April 14, 2009	April 22, 2009 10:15 a.m.	1
Additional Contests	April 14, 2009	Not applicable	0
System Card Readers	April 14, 2009	Not applicable	0
PEMT Contests 0.5%	April 14, 2009	Not applicable	0
		Total:	1

Initial Random Selection: Serial numbered drawing slips 0001– 0015 representing every election precinct were placed inside a box, and one (1) precinct was randomly selected by an Elections Official in the presence of other representatives. To guarantee the transparency/randomness of the selection process the box was securely closed and turned multiple times, before drawing one slip from the box. This was a single contest election.

Ballot Types: Optical Scan

Contest Types: Multiple winners (vote for two candidates)

Number contests tallied?	2	PCT = 1	VBM = 1
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Number ballots tallied?	173	PCT = 47	VBM = 126
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Number votes tallied?	284	PCT = 84	VBM = 200
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Post-Election Tally Audit Summary
April 21, 2009 Arcadia Unified School District Election (continued)

Categories of ballots: Blank Ballots: 0	Spoiled/Voided ballots: 0
Cancelled/Invalidated ballots: 0 (N/A)	Misfiled/Interfiled Ballots: 0

Resources used to complete the manual tally:

Number of Tally Boards:	1 (3 Staff)
Recap Staff:	1
Quality Control Staff:	2
Supervisors/Assistants:	2

Tally board consisted of three (3) people, one (1) caller and two (2) talliers. Refer to **“Manual Tally Cost Spreadsheet”** document for itemized costs.

Number public observers present on average? Zero (0)

Manual Tally vs. Computer Tally Results:

Ballots Cast: Computer Count = 47
 Hand Count = 47 Difference = 0

Votes Cast: Computer Count = 283
 Hand Count = 284 Difference = 1

PEMT Contest Escalation: Zero (0) contests with MOV threshold less than 0.5%

MTS Card Reader Verification: Zero (0) contests with threshold requirements.

**1% MANUAL COUNT ESTIMATED COSTS
 APRIL 21, 2009 ARCADIA UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION ELECTION**

TITLE	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)		(J)	(K)	(L)	(M)
	ITEM NUMBER	STEP	NUMBER OF EMPLOYEES	EMPLOYEE REGULAR HOURS	EMPLOYEE OVERTIME HOURS	EMPLOYEE REG. HRS RATES	EMPLOYEE OT HRS RATES	SUBTOTAL (DxF) + (ExG)	EMPLOYEE BENEFITS PERMANENT 54.689% (H) X (I)	EMPLOYEE BENEFITS TEMPORARY 10.661% (H) X (J)	S & EB SUBTOTAL (H) + (I) + (J)	ELECTION OVERHEAD 123.620% (K) X (L)	TOTAL COSTS (K) + (L)	
PERMANENT EMPLOYEE														
Election Services Supervisor	1203A	5	1	2.00		\$26.555	\$33.708	\$53.11	\$29.05	\$0.00	\$82.16	\$101.57	\$183.73	
Supervising Clerk	1176A	4	1	1.00		22.502	28.563	22.50	12.31	0.00	34.81	43.03	77.84	
Supervising Clerk	1176A	6	1	1.00		25.730	32.660	25.73	14.07	0.00	39.80	49.20	89.00	
Senior Clerk	1140A	6	1	2.00		23.230	29.480	46.46	25.41	0.00	71.87	88.85	160.72	
Intermediate Clerk	1138A	1	1	2.00		15.331	19.461	30.66	16.77	0.00	47.43	58.64	106.07	
SUBTOTAL PERMANENT EMPLOYEES			5	8.00	-			\$178.46	\$97.61	\$0.00	\$276.07	\$341.29	\$617.36	
TEMPORARY EMPLOYEES														
ELECTION ASSISTANT I, NC	9312F	1	1	2.00		\$14.680	\$22.020	\$29.36	\$0.00	\$3.13	\$32.49	\$40.16	\$72.65	
SUBTOTAL TEMPORARY EMPLOYEES			1	2.00	-			\$29.36	\$0.00	\$3.13	\$32.49	\$40.16	\$72.65	
TOTAL			6	10.00	-			\$207.82	\$97.61	\$3.13	\$308.56	\$381.45	\$690.01	

Arcadia Unified School District Board Of Education Election

April 21, 2009

<u>Contest Name</u>	ARCADIA UNIF-BD EDUCATION	<u>Party Name</u>	Nonpartisan
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<u>Precinct No.</u>	<u>Serial</u>	<u>Type</u>	<u>Date Completed</u>
0350022A	0007	PCT	4/22/09

0350022A	0007	VBM	4/22/09	One (1) vote enhanced and counted.
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Precincts: 2	Completed: 2	Outstanding: 0
PCT: 1	PCT: 1	PCT: 0
VBM: 1	VBM: 1	VBM: 0



REGISTRAR-RECORDER/COUNTY CLERK

Manual Tally Recap Of Precinct Ballots

Arcadia Unified School District Board Of Education Election

April 21, 2009

5/4/2009

2:21:32PM

Serial No. 0007

Precinct No. 0350022A

Group No. 002

Tally Type PCT

Precinct Comments:

Political Party: Nonpartisan

Contest Name: ARCADIA UNIF-BD EDUCATION

Ballots

Date Completed: 4/22/09

Computer Count Hand Count Difference Explanation

Contest Ballots Cast: 47 47 0 NA

Comments: Over Votes: 0 0 0 NA

Under Votes: 10 10 0 NA

Votes

Candidate or Measure Computer Count Hand Count Difference Explanation

JOANN E STEINMEIER 37 37 0 NA

JOHN DAVIS 26 26 0 NA

JANET S CHEW 21 21 0 NA

Contest Votes Cast: 84 84 0 NA



REGISTRAR-RECORDER/COUNTY CLERK

5/4/2009

2:21:32PM

Manual Tally Recap Of Precinct Ballots

Arcadia Unified School District Board Of Education Election

April 21, 2009

Ballots Cast

A = (+) differences – Manual ballot count **greater than** computer count occurs when more than one ballot is processed through a System/Reader at the same time, counting two or more ballot cards as one. Ballots are recounted by a different tally board to verify # of ballots. If re-verified count is **greater than** computer count, ballots are reprocessed through a different System/Reader; and new precinct tally sheets are produced with corrected counts.

B = (-) differences – Manual ballot count **less than** computer count occurs when one ballot is processed through a System/Reader twice/multiple times, counting the same ballot more than once, when voided ballots or misfiled ballots from a different precinct are processed through a System/Reader, or if ballots were interfiled with another precinct. Ballots are recounted by a different tally board to verify # of ballots. Voided ballots are removed, misfiled or missing ballots are located and filed with correct precinct for reprocessing through a different System/Reader; and new precinct tally sheets are produced with corrected counts.

Votes Cast

1 = (+) differences – Manual vote count **greater than** computer count occurs when more than one ballot is processed through System/Reader at the same time, or ballots with off-center or non-machine readable votes are processed through a System/Reader. Contest votes are recounted by a different tally board to verify # of votes. Ballots are examined by Supervisor and valid votes where clear voter intent can be determined are enhanced or duplicated for reprocessing, pursuant to Uniform Vote Counting Standards.

2 = (-) differences – Manual vote count **less than** computer count occurs when same ballot is read by System/Reader more than once, when “blank” non-voted ballots, “voided” ballots with invalid votes, “ink smeared” ballots with indistinguishable votes, or misfiled ballots from a different precinct are processed through a System/Reader, or if ballots were interfiled with another precinct. Contest votes are recounted by a different tally board to verify # of votes. Voided ballots are removed, and misfiled or missing ballots are located and filed with correct precinct. Ballots are examined by Supervisor and valid votes where clear voter intent can be determined are enhanced or duplicated for reprocessing, pursuant to Uniform Vote Counting Standards.

Over Votes and Under Votes

C = (+) or (-) differences – Occurs when a voter casts votes for more candidates than the allowable number to be elected to an office; or casts both “Yes’ and “No’ vote for a ballot measure; and vote will not count for the contest.

D = (+) or (-) differences – Occurs when a voter does not cast a vote for a specific contest or ballot measure; or when multiple votes are permitted (such as, “vote for no more than three”) and a voter casts fewer votes than the maximum number allowed.

NA = Zero (+) or (-) Differences – Manual ballot count and computer count is the same. No corrective action is required.

Manual tally count based on visual inspection of actual ballots takes precedence, when final supervisory examination review determines that ballot or vote count variances are irreconcilable after appropriate corrective action has been taken.



REGISTRAR-RECORDER/COUNTY CLERK
Manual Tally Recap Of
Vote By Mail Ballots
Arcadia Unified School District Board Of Education Election

5/4/2009
2:23:05PM

April 21, 2009

Serial No. 0007 Precinct No. 0350022A Group No. 002 Tally Type VBM

Precinct Comments:

Political Party: Nonpartisan

Contest Name: ARCADIA UNIF-BD EDUCATION

Ballots

Date Completed:	4/22/09	Computer Count	Hand Count	Difference	Explanation	
Contest	One (1) vote enhanced and counted.	Ballots Cast:	126	126	0	NA
Comments:		Over Votes:	0	0	0	NA
		Under Votes:	52	52	0	NA

Votes

<u>Candidate or Measure</u>	<u>Computer Count</u>	<u>Hand Count</u>	<u>Difference</u>	<u>Explanation</u>
JOANN E STEINMEIER	79	80	1	1
JOHN DAVIS	62	62	0	NA
JANET S CHEW	58	58	0	NA
Contest Votes Cast:	199	200	1	1



REGISTRAR-RECORDER/COUNTY CLERK

5/4/2009

2:23:05PM

Manual Tally Recap Of Vote By Mail Ballots

Arcadia Unified School District Board Of Education Election

April 21, 2009

Ballots Cast

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Secretary of State Post-Election Manual Tally Log

County	Los Angeles County					
Election Date	April 21, 2009					
Contest	ARCADIA UNIF-BD EDUCATION					
Party	Nonpartisan					
Number Of Candidate Winners In The Contest	2					
Total Number Of Precincts For This Contest	1					
Candidate Names Measures Yes / No	Totals - Machine Tally	Totals - After Manual	Machine Tally (Sample)	Manual Tally (Sample)	Variance (Absolute Value)	Reason For Variance
JANET S CHEW	1,891	1,891	79	79	0	NA
JOANN E STEINMEIER	2,460	2,461	116	117	1	1
JOHN DAVIS	1,603	1,603	88	88	0	NA
Totals	5,954	5,955	283	284	1	
Variance Percentage					0.3534	
Margin Of Victory Percentage	4.8371	4.8363				
Variance Percentage / Margin Of Victory	7.3052					
Overvotes	0					
Undervotes	62					

Secretary of State Post-Election Manual Tally Log

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