



# CLERK-RECORDER-REGISTRAR COUNTY OF MONO

P.O. BOX 237, BRIDGEPORT, CALIFORNIA 93517  
(760) 932-5538 • FAX (760) 932-5531

Lynda Roberts  
Clerk-Recorder-Registrar  
lroberts@mono.ca.gov

Linda Romero  
Assistant Clerk-Recorder-Registrar  
lromero@mono.ca.gov

## ELECTION OBSERVER PLAN for CONSOLIDATED GENERAL ELECTION – NOVEMBER 2, 2010

COUNTY: Mono  
CONTACTS: Lynda Roberts, Registrar  
Linda Romero, Assistant Registrar  
PHONE: (760) 932-5538/5534  
VENDOR/VOTING SYSTEM: Sequoia Optech Insight and Sequoia Edge  
DATE: October 15, 2010

### **Purpose of Plan:**

1. Provide members of the public with opportunity to observe and make suggestions on ways to improve the Election Process.
2. Ensure the integrity of the election process.
3. Help build voter confidence in the election process, including voting at polls, absentee voting and ballot counting.

### **Invite:**

Prepare a letter of invitation to members of the following groups/organizations inviting them to be a part of the Election Observer Panel.

1. Grand Jury
2. Political Party Central Committees
3. Advocacy Groups
4. Local Agencies
5. Other groups or individuals who express an interest in observing Election Day activities.

### **Follow Up:**

1. After groups have designated a panel member or members, prepare letters of introduction for the panelist to use when visiting polling places on Election Day; provide a copy of the General Rules for Observers; provide an opportunity for panel members to ask questions; provide a list of polling places and the location of the central county site and hours of operation.
2. Advise all Inspectors of possible visits by panel members and provide them with a copy of the General Rules for Observers.

3. Instruct Inspectors on ways that he/she can assist the panelist in observing activities related to the election process.

**Mechanism for Feedback:**

1. Using a questionnaire, provide panelists with an opportunity to give feedback on their Election Day experience.
2. Provide an opportunity for panelists to indicate whether he/she would like to meet to discuss the election process.

# ELECTION OFFICE

Rules for Election Day Observers  
November 2, 2010

Please help us keep the election process running smoothly by following these rules:

1. No talking in observation area
2. Please turn cell phones off
3. Please hold your questions until staff has time to answer

---

## What you will observe

1. Counting vote-by-mail ballots using an Insight optical scanner
2. Duplicating damaged ballots
3. Processing vote-by-mail ballots returned at polling places
4. Staff answering telephone calls
5. Delivery of electronic data from the polling places
6. Processing of electronic data to obtain election results

## Results

Result reports will be available after electronic data has been delivered to the elections office from countywide polling places.



## CLERK-RECORDER-REGISTRAR COUNTY OF MONO

---

P.O. BOX 237, BRIDGEPORT, CALIFORNIA 93517  
(760) 932-5538/5534 • FAX (760) 932-5531

*Lynda Roberts*  
Mono County Clerk-Recorder-Registrar  
[lroberts@mono.ca.gov](mailto:lroberts@mono.ca.gov)

*Linda Romero*  
Assistant Clerk-Recorder-Registrar  
[lromero@mono.ca.gov](mailto:lromero@mono.ca.gov)

October 1, 2010

To: Foreman, Mono County Grand Jury  
County Central Committees  
Local Agencies  
Advocacy groups

From: Linda Romero, Assistant Mono County Registrar of Voters

Re: Election Observer Panel

The Mono County Department of Elections will convene an Election Day Observer Panel that is invited to observe activities associated with the Consolidated General Election, to be held on November 2, 2010. Representatives of various groups are invited to be a part of this panel. Members of the Panel may visit one or more polling places on Election Day and/or may visit the ballot counting center in Bridgeport to observe the tabulation of ballots on election night. Members of the Panel will be provided with the information they need to participate in these activities and are requested to read the enclosed General Rules of Observers.

If your organization would like to be represented on the Election Observer Panel, please notify Linda Romero, Mono County Assistant Registrar, by mail (P.O. Box 237, Bridgeport, CA 93517) by phone (760-932-5534) or by email ([lromero@mono.ca.gov](mailto:lromero@mono.ca.gov)) with the name and mailing address of your representative or if you know of other organizations that may be interested in participating. **Please respond by October 18, 2010**, with the name(s) of your representative(s).

If you have any questions, please contact me at the phone number or email address listed above and thank you for your interest in participating in our electoral system.

Sincerely,

LINDA ROMERO  
Assistant Mono County Clerk/Registrar of Voters



# CLERK-RECORDER-REGISTRAR COUNTY OF MONO

P.O. BOX 237, BRIDGEPORT, CALIFORNIA 93517  
(760) 932-5538/5534 • FAX (760) 932-5531

Lynda Roberts  
Clerk-Recorder-Registrar  
lroberts@mono.ca.gov

Linda Romero  
Assistant Clerk-Recorder-Registrar  
lromero@mono.ca.gov

## ELECTION OBSERVER PANEL MEMBER QUESTIONNAIRE

- \_\_\_\_\_ I went to a polling place
- \_\_\_\_\_ I went to counting center
- \_\_\_\_\_ I went to both the polling place and the counting center

What if anything did you learn from being a participant on this panel?

---

---

Did you feel confident in our administration at the Counting Center and/or would you change anything?

---

---

Do you think the polling place(s) you visited had adequate instructions for understanding how to obtain your ballot, vote your ballot, and submit your ballot for processing? Please explain.

Yes \_\_\_\_\_

No \_\_\_\_\_

---

---

Did you feel confident that your right to vote was being encouraged and protected at the polling place? Please explain.

Yes \_\_\_\_\_

No \_\_\_\_\_

---

---

Did you understand the counting process and did you feel that the ballots were being counted with integrity in a timely manner? Please explain.

Yes \_\_\_\_\_

No \_\_\_\_\_

---

---

Was there anything that bothered you about this process either at the polls or at the counting center? Please explain.

---

---

Would you like to meet in order to discuss the election process? Yes No

If yes, please provide contact information \_\_\_\_\_

Your Name \_\_\_\_\_

**THANK YOU!**



## CLERK-RECORDER-REGISTRAR COUNTY OF MONO

---

P.O. BOX 237, BRIDGEPORT, CALIFORNIA 93517  
(760) 932-5538/5534 • FAX (760) 932-5531

*Lynda Roberts*  
Clerk-Recorder-Registrar  
[lroberts@mono.ca.gov](mailto:lroberts@mono.ca.gov)

*Linda Romero*  
Assistant Clerk-Recorder-Registrar  
[lromero@mono.ca.gov](mailto:lromero@mono.ca.gov)

Date: October 12, 2010

To: Members of the Election Observer Panel

From: Lynda Roberts, Mono County Clerk-Recorder-Registrar

Re: Election Day Observer Panel

Thank you for your interest in participating as a member of the Election Observer Panel. I have enclosed the following information:

- Name Badge
- List of Polling Places
- Rules for Observers
- Letter of Introduction for the Precinct Inspectors
- Election Observer Panel member Questionnaire

Please carefully review the Rules for Observers, especially the section listing what Observers may not do. It is very important that your activities as an observer do not interfere with the voting process. I will notify each precinct inspector that they may have panel members visiting on Election Day to observe voting activities. Please wear your name badge at all times.

I invite you to contact me prior to Election Day if you have questions about the Mono County election process (phone 760-932-5538; email [lroberts@mono.ca.gov](mailto:lroberts@mono.ca.gov)). Please let me know when you receive this packet of materials.

Thank you for your interest in participating in our electoral system.

Sincerely,

LYNDA ROBERTS  
Mono County Clerk/Registrar of Voters



## CLERK – RECORDER – REGISTRAR COUNTY OF MONO

---

P.O. BOX 237, BRIDGEPORT, CALIFORNIA 93517  
(760) 932-5538/5534 • FAX (760) 932-5531

*Lynda Roberts*  
Mono County Clerk/Recorder/Registrar  
[lroberts@mono.ca.gov](mailto:lroberts@mono.ca.gov)

*Linda Romero*  
Assistant Clerk/Recorder/Registrar  
[lromero@mono.ca.gov](mailto:lromero@mono.ca.gov)

October 20, 2010

TO: Members of the Election Observer Panel  
FROM: Linda Romero, Assistant Clerk/Recorder/Registrar  
RE: Consolidated General Election, November 2, 2010

Thank you for your interest in participating as a member of the Election Observer Panel. I have enclosed the following information:

- Name Badge
- List of Polling Places
- General Rules for Observers
- Letter of Introduction for the Precinct Inspector
- Election Observer Panel member Questionnaire

Please carefully review the General Rules for Observers, especially the section listing what observers may not do. It is very important that your activities as an observer do not interfere with the voting process. I will notify the Bridgeport Precinct Inspector and the Clerk's election officials that they may have panel members visiting on Election Day to observe voting activities. Please wear your name badge at all times.

I invite you to contact me prior to Election Day if you have questions about the Mono County election process.

Thank you for your interest in participating in our electoral system.

Sincerely,

LINDA ROMERO  
Assistant Mono County Clerk/Recorder/Registrar

Encls.

## General Rules for Observers

### Observers may:

- Observe the proceedings at the polls, including the opening and closing procedures.
- Obtain information from the precinct index that is posted near the entrance.
- Make notes and watch election procedures.
- View election-related activities at the central counting site on Election Day.
- View the canvass of the vote activities following the election.
- View vote-by-mail and provisional ballot processing.
- Ask questions of poll workers or voters at the polls as long as they do not interfere with the conduct of any part of the voting process.
- Ask questions of supervisors at the central counting site as long as they do not interfere with the conduct of the election procedures.

### Observers are responsible for:

- Checking in at each site, whether polling place or central counting site.
- Wearing an identification badge.
- Maintaining a professional manner while observing the election process.
- Ensuring they do not interfere with the election process.

### Observers may not:

- Interfere, in the judgment of the elections official, with the conduct of the election.
- Physically handle any voting materials or equipment.
- Sit at the official worktables or view confidential voter information on any work terminal.
- Communicate with voters (within 100 feet of the entrance to a polling place) regarding the casting of a vote, or speak to a voter regarding his or her qualifications to vote.
- Display any election material or wear campaign badges, buttons or apparel.
- Wear the uniform of a peace officer, a private guard, or security personnel.
- Use cellular phones, pagers, or two-way radios inside the polling place and/or within 100 feet of the entrance to the polling place.
- Talk to or attempt to stop the central counting site workers while they are processing ballots.
- Use the telephones, computers or other polling place facilities at polling places or the central counting site.
- Make physical contact with election personnel.
- Eat or drink in the polls or the central counting site.
- Assist in operations at any polling place or the central counting site.