



JOHN TUTEUR
REGISTRAR OF VOTERS

NAPA COUNTY ELECTION DIVISION
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Election Observer Panel Plan

November 4, 2008

I. County & System Information

Napa County Contact: **John Tuteur**, Registrar of Voters, jtuteur@co.napa.ca.us

Vendor & Voting Systems: Sequoia AVC Edge and Optical Scan Paper Ballots –
Central Count 400C

II. Purpose

The Election Observer Panel is invited to observe all critical procedures of the election process, including Logic and Accuracy testing of each AVC Edge unit, vote by mail ballot processing, election officer trainings, Election Day activities, Election Night ballot counting, and canvass procedures.

III. Invite

Between E-60 and E-29 a news release will be issued inviting the following:

- ◆ County Grand Jury
- ◆ Board of Supervisors, CAO, city managers, and city clerks
- ◆ Representatives from all county central committees
- ◆ Other groups or individuals who have expressed an interest in observing the election process

IV. General Rules for Observers

Observers may:

- Observe the proceedings at the polls, including the opening and closing procedures.
- Obtain information from the precinct index that is posted near the entrance.
- Make notes and watch election procedures.
- View election-related activities at the central counting site on Election Day.
- View the canvass of the vote activities following the election.
- View vote-by-mail and provisional ballot processing.

- Ask questions of poll workers or voters at the polls as long as they do not interfere with the conduct of any part of the voting process.
- Ask questions of supervisors at the central counting site as long as they do not interfere with the conduct of the election procedures.

Observers are responsible for:

- Checking in at each site, whether polling place or central counting site.
- Wearing an identification badge.
- Maintaining a professional manner while observing the election process.
- Ensuring they do not interfere with the election process.

Observers may not:

- Interfere, in the judgment of the elections official, with the conduct of the election.
- Physically handle any voting materials or equipment.
- Sit at the official worktables or view confidential voter information on any work terminal.
- Communicate with voters (within 100 feet of the entrance to a polling place) regarding the casting of a vote, or speak to a voter regarding his or her qualifications to vote.
- Display any election material or wear campaign badges, buttons or apparel.
- Wear the uniform of a peace officer, a private guard, or security personnel.
- Use cellular phones, pagers, or two-way radios inside the polling place and/or within 100 feet of the entrance to the polling place.
- Talk to or attempt to stop the central counting site workers while they are processing ballots.
- Use the telephones, computers or other polling place facilities at polling places or the central counting site.
- Make physical contact with election personnel.
- Eat or drink in the polls or the central counting site.
- Assist in operations at any polling place or the central counting site.

**NAPA COUNTY ELECTIONS DEPARTMENT
ENCOURAGES THE USE OF VOTE BY MAIL
ASSISTANCE CENTERS
AT THE FOLLOWING LOCATIONS
FOR THE NOVEMBER 4, 2008
GENERAL ELECTION**

VOTE BY MAIL ASSISTANCE CENTERS

HOURS

SATURDAY, NOVEMBER 1 ST & SUNDAY, NOVEMBER 2 ND	8:30 A.M. – 4:30 P.M.
MONDAY, NOVEMBER 3 RD	8:00 A.M. - 5:00 P.M.
ELECTION DAY, TUESDAY, NOVEMBER 4 TH	7:00 A.M. – 8:00 P.M.

CALISTOGA

Cropp Building Fairgrounds Gate 2 – Oak Street

SAINT HELENA

Stonebridge Apartments Community Room – 990 College Avenue

YOUNTVILLE

Community Hall – 6516 Yount St., Lobby Area

AMERICAN CANYON

Public Safety Building- 911 Donaldson Way

NAPA COUNTY

900 Coombs St. Rm. 256 – 20 min Parking top Floor 2nd St. Garage
And
Napa Valley Expo – 4th and Burnell Streets – Enter on Burnell from 3rd Street