

**ALAMEDA COUNTY REGISTRAR OF VOTERS  
ELECTION OBSERVER PANEL PLAN**

**June 08, 2010 Statewide Direct Primary Election**

**COUNTY CONTACT**

Dave Macdonald  
Alameda County Registrar of Voters  
(510) 272-6933

**VOTING SYSTEM INFORMATION**

Sequoia Voting Systems  
Optech Insight / AVC Edge II / Optech 400-C

**PURPOSE OF THE ELECTION OBSERVER PANEL**

- Provides an avenue for the public observation of and input into the election process
- Assists in ensuring the integrity of the election process
- Encourages participation and builds voter confidence in the election process

**INVITATION**

Notice of the following important dates will be posted on the Registrar of Voters website, [www.acgov.org/rov](http://www.acgov.org/rov) :

- Pre Election Logic & Accuracy Testing
- Logic & Accuracy Public Test
- Random Selection of 1% Manual Tally Precincts
- 1% Manual Tally of Precincts

Between E-60 and E-30, the following organizations will be sent letters inviting them to participate:

- Alameda County Grand Jury
- League of Women Voters

Other groups or individuals expressing an interest in observing Election Day activities may also be included in the observer panel.

Groups may also contact the Registrar of Voters to request an opportunity to ask questions about the process.

## **APPOINTMENT LETTERS**

When the organizations have provided the names of persons interested in participating, appointments to the Observer Panel will be made. The following materials will be provided to each member of the panel:

- Letter of Introduction – for member to use when visiting polling places on Election Day
- Listing of all polling places within county
- Central Count location and hours of operation

## **OBSERVER PANEL FEEDBACK**

The Registrar of Voters will provide a questionnaire for the observers to submit to feedback regarding their observation experience.

## **ATTACHMENTS**

- Letter of Invitation
- Letter of Introduction
- Polling Place Feedback Form
- Observer Guidelines

DATE

ORGANIZATION NAME

ATTN: NAME

ADDRESS:

CITY, ZIP CODE:

Dear NAME:

I am writing to inform you that the Logic & Accuracy Public Testing of the election systems equipment will be conducted on Thursday, May 27, 2010. If you wish, you may select members to participate in the Logic & Accuracy Public Testing for the June 08, 2010 Statewide Direct Primary Election.

Below is the date, time, and location for the Public L&A Testing:

<u>Activity</u>	<u>Date &amp; Time</u>	<u>Location</u>
Logic & Accuracy Public Test	May 27, 2010 3:00 p.m.	Registrar of Voters Office

If you choose to participate in the Logic & Accuracy Public Test, please contact Carmela Lianko at (510) 272-6817 with the names and contact information of the members who will participate in this process no later than May 21<sup>st</sup>.

I will meet with the participants immediately preceding the Logic & Accuracy Public Test to brief them on the process and provide them with all necessary materials.

Thank you for your participation and cooperation in the election process.

Sincerely,

Dave Macdonald  
Registrar of Voters  
Alameda County

**ALAMEDA COUNTY**  
**JUNE 08, 2010 STATEWIDE DIRECT PRIMARY ELECTION**  
**INTRODUCTION OF ELECTION OBSERVER PANEL MEMBER**  
**TO POLL WORKER**

TO:           Inspector at polls

FROM:        Dave Macdonald, Registrar of Voters

SUBJECT:     Introduction of Election Observer Panel

This letter introduces \_\_\_\_\_, whom I have appointed to the Election Observer Panel for the June 08, 2010 Statewide Direct Primary Election. Members of the Election Observer Panel are invited to observe activities related to the administration of an election, including visiting polling places.

The Observer may not interfere with the operation of polling places and in any way with the voting process.

Please extend your full cooperation to this Observer in allowing him/her to observe all aspects of the voting process at your polling place.

If you should have any questions or concerns please contact our office at (510) 272-6933.

Thank you for your assistance.



\*ALAMEDA COUNTY REGISTRAR OF VOTERS  
GUIDELINES FOR OBSERVERS

Citizens have the right to observe the processing and counting of ballots. To ensure the smooth operation of the canvass, we request that all observers follow these rules and procedures:

1. Observers must be directed to the front office once they come in. The secretary/clerk will let them sign in the Log sheet and provide them with name tags. The secretary/clerk will assist them to Room-2.
2. The ROV canvass supervisor shall designate an observation area where observers can watch the canvass process. Due to limited space, the number of observers at one time may be restricted so as not to disrupt the work in progress.
3. Observers must not disrupt the ROV staff or operations. Questions and concerns, including challenges to the handling of ballots, should be addressed to the Canvass Supervisor. Please do not speak directly with the staff.
4. Observers must keep at arms length from staff at all times and must not touch any equipment, handle any ballots or enter restricted area at any time.
5. Eating and drinking are prohibited inside the ROV office or any observation area.
6. Loud noises and other distractions are prohibited. The use of personal audio players is not allowed while canvass is in progress.
7. Please turn off your cell phones; all calls should be handled outside the premises.
8. If you fail to observe these rules and procedures, you may be asked to leave the premises.